

WHAT YOU DO MATTERS

THE HUTCHINS SCHOOL School Rules

1 Behaviour

Students are expected to conduct themselves in a manner consistent with the School's values of humility, kindness, courage and respect. All students must act honestly, show common sense, demonstrate good manners and exhibit loyalty to the School. In matters of school discipline and behaviour, the School will view more seriously circumstances where older or more senior students have involved other students, whether by intention or not.

2 Timetable

- 2.1 The academic program (including homework where set) will have priority over other activities and teachers will require students to complete all class work or homework missed.
- 2.2 School detentions will take priority over co-curricular or outside commitments or interests.
- 2.3 The School's cultural, sporting and related activities are an integral part of the curriculum. Students will participate where and when required. Where a student has a conflict with club and Hutchins sport (whether playing or training) or any other activity the Hutchins commitment has priority.
- 2.4 Attendance by students at school camps is compulsory.
- 2.5 Sport is compulsory for all students. No student may play a single sport throughout the whole school year.
- 2.6 Hutchins students may not compete against other Hutchins students who are representing the School.
- 2.7 The Principal may grant approval for state or national training to take priority over school training. A student who plays sport for a club must also represent the School in that sport whenever that sport is offered by the School, except where the student is enrolled in another activity that would clash with that sport.
- 2.8 Exemption from any of the rules relating to the co-curricular program may be granted only by the Principal.

3 Dress Code



3.3 Students must wear formal shoes with polished black leather uppers and black laces when dressed in the formal school uniform.

Sports shoes may not be worn by students dressed in formal school uniform at any school-related activity.

3.7 Students must have an approved hat at school to be worn on campus, on school-related activities and as directed.

4 School Hours

Normal school hours are:

- Pre-Kindergarten and Kindergarten: 8.30am–2.30pm
- Early Learning Centre (Prep to Year 2): 8.20am–3.00pm
- Junior School: 8.20am–3.15pm
- Middle School: 8.20am–3.30pm
- Senior School: 8.20am–3.30pm

Classes run Monday to Friday during the published term dates.

Supervision is provided from 8.00am until school classes commence in Pre-Kindergarten, Kindergarten, the Early Learning Centre and Junior School.

- 14.6 To pay an Enrolment Fee and Hutchins School Old Boys' Association Lifetime Membership Fee before the commencement of schooling as specified in the School's Offer of a Place letter (excluding Pre-Kindergarten and Kindergarten). The Enrolment Fee is payable for each child in the family but will be reduced to 50% of the current fee for the third and subsequent children of any one family. The Enrolment Fee is non-refundable even where the place is not taken up.
- 14.7 To give at least one term's written notice of withdrawal of a student from the School. Notice must be given by the 1st day of term for withdrawal at the end of that term. If this period of notice is not given, the remaining balance of the current term plus half of the tuition fees for the following term is due and calculated at the level at which the student is currently enrolled.
- 14.8 To immediately notify the School in writing of any serious illness, concussion or disability suffered or developed by the student.
- 14.9 To be bound by the School Rules as amended from time to time.

15 Termination of Enrolment

Where any breach of these Rules is judged by the Principal to constitute a serious threat to the health, safety or welfare of the School community, or where the breach violates parent/carers' obligations to the School under Clause 14, the enrolment may be terminated. This may also include the non-payment of fees by their due date.

16 Photographs and Recordings

The School is required to obtain specific consent to use photographs and recordings taken at school or at school-related activities to be published by or on behalf of the School for purposes associated with the School. Your permission will be requested on an annual basis via a consent form.

17 Disputes

If any student, or their parents/carers, has a complaint or dispute concerning the interpretation or application of the School Rules or the operation of the School, it will be considered and dealt with by the School Board as the Board sees fit upon a written submission to the Principal.

18 Amendment of School Rules

The School Board may amend these Rules from time to time by giving notification in the School's newsletter at least one school term before the amendment is to take effect.